

REGIONAL NAF PERSONNEL OFFICE

MWR Dept/NSA, VQ-Sewell's Point Sub-Region, Regional Recycling Program

VACANCY ANNOUNCEMENT

03/15/04

Does not confer to Civil Service Status

POSITION: Chef (Intern) NF-1101-01 Salary: \$ 5.15 per hour	ANNOUNCEMENT# NAF/OC 19-04
LOCATION: MWR Dept., Food & Beverage/NSA Norfolk, VA 23511	CLOSING DATE: Open Until Filled
AREA OF CONSIDERATION: Open	Position is for length of internship
NOTE: No relocation costs will be paid	Direct Deposit of salary is a condition of employment

DUTIES: Works under the direct supervision of the assigned Intern site POC and various kitchen staff to assist in the preparation and presentation of food for a variety of dining, buffet and catering services. Follows established training plan to be introduced into a variety of culinary skills, including preparation of food and baked goods, presentation of food items, menu planning, determining supply levels and orders supplies. Performs duties assigned by Chef or assigned work leader in support of the activity assigned. Assists with ensuring the cleanliness of the kitchen and work areas, and maintaining all required health and safety inspections at all times. Performs other related duties as assigned.

QUALIFICATIONS: Must be a student in a degree program at a recognized school of culinary arts. Must be authorized by the school to participate, and be maintaining an acceptable grade level.

-**FILING INSTRUCTIONS:** Applicants must submit a completed application and preference documents to: Regional NAF Personnel Office, 1200 Fechteler Road, Norfolk VA 23505. (Corner of Terminal Blvd and Diven Street)

-**NOTE:** Applications are available in the NAF Personnel Office. "Unless otherwise specified, all applicants must be 16 and over."

-**EMPLOYMENT PREFERENCES:** To claim a preference, you must submit documents as follows. Explanation and Application for preference are available at NAF Personnel Office. No preference is given unless requested and documented. ACCEPTANCE OR DECLINATION OF A POSITION ENDS ABILITY TO CLAIM PREFERENCE FOR SPOUSE OR IVS APPLICANT.

-**MILITARY SPOUSE:** Must attach a copy of military member's PCS orders and write SPOUSAL PREFERENCE on the front of the employment application.

-**VETERAN:** Attach copy of DD214

-**INVOLUNTARILY SEPARATED MILITARY MEMBERS & DEPENDENTS:** Must attach IVS Hiring Preference information form and one of the following: DD214 or copy of DD1173. ALL IVS PREFERENCE ARE APPROVED ONLY IF DISCHARGE/RE-ENTRY CODE MATCHES ELIGIBILITY LIST.

-**ALL prior military discharged within the past 10 years must attach a copy of their DD214 showing the reason for discharge and re-entry code.**

-**Active Duty Military:** Military regulations require that you obtain a special request authorization (NAVPERS 1336/3) prior to being accepted for outside employment. To be considered for NAF employment, you must attach a completed authorization form to all applications, and include your command POC name and phone number.

"The Department of the Navy is an Equal Opportunity Employer. All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation or any other non-merit factors."

Web Site: www.nsa-norva.navy.mil

JOBS Line: 440-JOBS (5627)